



caring for the environment

Robur Corporation Technical Training

COURSE REGISTRATION FORM

Location	Robur Corporation 827 E. Franklin Street, Evansville, IN 47711
Requested Date (Select One)	Oct. 9th - 11th or Oct. 23rd – Oct. 25th
Student Name	
Company Name	
Address	
City, State, Zip	
Phone	
Contact Name	
Email Address	
Fax Number	

Email, Mail, or Fax This Form To:

Email: sward@robur.com

Mail To: Robur Corporation
827 East Franklin Street
Evansville, Indiana 47711
Attn: Scott Ward

Fax to: 812-422-5117 Attn: Scott Ward

Please do not make airline reservations until you receive written confirmation from Robur Corporation or you have confirmed with Robur Corporation that you are scheduled for one of the classes.

PAYMENT

Payment must be made a minimum of 7 days before confirmed class start date and can be made by calling our office at 812-424-1800 with visa or master card information or by sending a company check to the above “Mail To” address. Company checks must be received a minimum of 7 days before the starting date of the confirmed class. Please do not have attendee’s bring payment with them at time of class.

CONFIRMATION

Written confirmation will be emailed or faxed to you or the person registering you, approximately 7-10 days prior to the first date of class. A map to the Robur Offices, information regarding hotel accommodations and other helpful information will accompany the confirmation letter.

All hotel reservations and charges, transportation arrangements, fares and meals are the responsibility of the student. Students should not schedule flights for two (2) hours after class ends.

CANCELLATION POLICY

- A 100% cancellation fee will be charged for cancellations or transfers received less than two weeks prior to the start of the course.
- Substitutions of personnel may be made at any time in the same class.
- Robur Corporation cannot be held responsible for the reimbursement of nonrefundable airline tickets or for any costs arising from the cancellation.

CHANGES

Robur Corporation reserves the right to cancel any class or make other changes in course content, schedule or facilities. Every effort will be made to provide prompt notification of any class cancellation and/or any other changes.